

# **Licensing Sub-Committee**

**Thursday 16 August 2012 at 10.00 am**

**To be held at the Town Hall, Pinstone Street, Sheffield, S1 2HH**

**The Press and Public are Welcome to Attend**

## **Membership**

**Councillors John Robson (Chair), Jillian Creasy, Jenny Armstrong and Ian Saunders (Reserve)**

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## **PUBLIC ACCESS TO THE MEETING**

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The Licensing Committee carries out a statutory licensing role, including licensing for taxis and public entertainment.

As a lot of the work of this Committee deals with individual cases, some meetings may not be open to members of the public.

A copy of the agenda and reports is available on the Council's website at [www.sheffield.gov.uk](http://www.sheffield.gov.uk). You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday, or you can ring on telephone no. 2734552.

You may not be allowed to see some reports because they contain confidential information. These items are usually marked \* on the agenda.

If you require any further information please contact Harry Clarke on 0114 273 6183 or email [harry.clarke@sheffield.gov.uk](mailto:harry.clarke@sheffield.gov.uk).

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## **FACILITIES**

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There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

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**LICENSING SUB-COMMITTEE AGENDA  
16 AUGUST 2012**

**Order of Business**

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- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**  
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest**  
Members to declare any interests they have in the business to be considered at the meeting
- 5. Local Government (Miscellaneous Provisions) Act 1982 - Street Trading Consent - Sheffield Wednesday Football Club - Leppings Lane**  
Report of the Chief Licensing Officer.

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**ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS**

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The existing Standards regime will be abolished from 1<sup>st</sup> July, 2012 by the Localism Act 2011. From this date, the way that your interests need to be registered and declared will change. Prejudicial and personal interests will no longer exist and they have been replaced by Disclosable Pecuniary Interests (DPIs).

The Act also requires that provision is made for interests which are not Disclosable Pecuniary Interests and requires the Council to introduce a new local Code of Conduct for Members. It is intended that provision will be made in the new Code for dealing with "personal" interests.

The Regulations in relation to Disclosable Pecuniary Interests have only recently been published by the Government and guidance is being developed for circulation to you prior to 1<sup>st</sup> July.

If at all possible, you should try to identify any potential interest you may have before the meeting so that you and the person you ask for advice can fully consider all the circumstances before reaching a conclusion on what action you should take.

Advice can be obtained from Lynne Bird, Director of Legal Services on 0114 2734018 or email [lynne.bird@sheffield.gov.uk](mailto:lynne.bird@sheffield.gov.uk)

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## SHEFFIELD CITY COUNCIL Committee Report

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**Report of:** Chief Licensing Officer, Head of Licensing

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**Date:** 16<sup>th</sup> August 2012

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**Subject:** Local Government (Miscellaneous Provisions) Act 1982  
Street Trading

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**Author of Report:** Kathy Stockdale – 203 7752

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**Summary:** To consider an application for a street trading consent (Football)

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**Recommendations:** That Members consider all the relevant information available and any representations that may be made.

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**Background Papers:**

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**Category of Report:** OPEN

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Address **105 Leppings Ln**  
**Sheffield, South Yorkshire S6 1SU,**  
**UK**

Mr and Mrs Judge  
Street Trading Application



**REPORT OF THE CHIEF LICENSING OFFICER,  
HEAD OF LICENSING, TO THE LICENSING COMMITTEE**      REF No: 65/12

**LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982**

**STREET TRADING**

**CONSENT SITE – Sheffield Wednesday Football Club – Leppings Lane**

**1.0 PURPOSE OF REPORT**

1.1 To consider an application for the renewal of a consent to street trade.

**2.0 INTRODUCTION**

2.1 The Council as a Licensing Authority have power under the provision of the 1982 Act to regulate Street Trading in the City.

2.2 A Street Trading Consent is required to trade on any Street (which includes roads, footways, forecourts, or other areas to which the public have access) within the Sheffield City Boundary.

2.3 The Licensing Committee at it's meeting of 29<sup>th</sup> January 2002 passed the following resolution:

1. That under the provisions of schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982:
  - (a) all streets (which includes roads, footways, forecourts or other areas to which the public have access) within the Sheffield City boundary, shall be designated consent streets and;
  - (b) such street trading designation shall take effect as from the 1<sup>st</sup> April 2002; and
  - (c) all previous designations in relation to street trading will be rescinded as a result of the designation set out above.
2. The effect of this resolution is that from 1<sup>st</sup> April 2002, it will be an offence to engage in street trading in any street or any other place identified in the above resolution without being authorised to do so by consent from the City Council.

2.4 A Local Authority may attach conditions to a Street Trading Consent. The conditions may include conditions to prevent obstruction of the street and danger to persons using the street or nuisance or annoyance.

2.5 A Street Trading Consent may only be granted for a maximum period of twelve months.

2.6 There is no appeal procedure against the refusal or revocation of a consent. An applicant may, however apply for judicial review of the Council's decision.

**3.0 THE APPLICATION**

3.1 The applicants are Mr and Mrs Judge and a copy of the application is attached at Appendix 'A'.

3.2 The application is to sell hot and cold food and hot and cold drinks during Sheffield Wednesday 1<sup>st</sup> team home fixtures, friendly's and internationals.

3.3 The applicants trade from a site on Leppings Lane. A copy of the location of the site is attached at Appendix 'B'.

**4.0 REASONS FOR REFERRAL**

4.1 Objections have been received from:

South Yorkshire Police

Appendix 'C'

Sheffield Wednesday Stadium Operations Manager

Appendix 'D'

4.2 The Chair of the Safety Advisory Group will be attending the hearing to answer any questions Members may have regarding safety issues in connection to the sports ground.

4.3 Correspondence has also been received from Ms Lee, Mr Kempton and Mr Judge which will be circulated to Members prior to the hearing.

**5.0 BACKGROUND**

5.1 The applicant and objectors have been invited to attend the Licensing Committee hearing. Copies of the invites are attached at Appendix 'E'.

5.7 Mr Judge has indicated that he will be bringing two witnesses to the hearing.

5.8 A copy of the hearing procedure is attached at Appendix 'F'.

**6.0 FINANCIAL IMPLICATIONS**

6.1 There are no financial implications for the Council arising from this report.

**7.0 RECOMMENDATIONS**

7.1 That Members consider all the relevant information available and any representations that may be made.



**8.0 OPTIONS OPEN TO THE COMMITTEE**

- 8.1 To grant the application to renew the Street Trading Consent.
- 8.2 To defer the matter for further consideration.
- 8.3 To refuse to grant the application to renew the Street Trading Consent.

Steve Lonnia  
Chief Licensing Officer, Head of Licensing  
Block C Staniforth Road  
Staniforth Road  
Sheffield  
S9 3HD

7<sup>th</sup> August 2012

**APPENDIX 'A'**

⑥ PAID

**SHEFFIELD CITY COUNCIL**

Application for Renewal of a Consent to Street Trader

**FOOTBALL**

**WARNING**

Paragraph 10(3) of Schedule 4 to the Local Government (Miscellaneous Provisions) Act 1982 gives the following warning:-

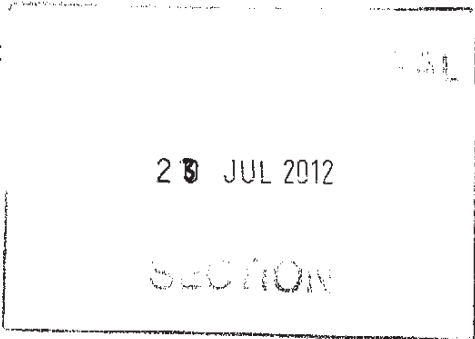
"Any person who, in connection with an application ... for street trading consent, makes a false statement which he knows to be false, in any material respect, or which he does not believe to be true, shall be guilty of an offence."

EXPIRY DATE OF CONSENT: 31<sup>st</sup> May 2012

NAME AND ADDRESS OF APPLICANT:

Mr Martin Judge & Mrs Tracey Judge

[Redacted address lines]



Existing Consent Number: 03/FS

Details of vehicle (if appropriate), proposed to be used:

- I (a) declare that the information I have given in this application is complete and correct, and that I have read the attached notes.
- (b) undertake to pay the Sheffield City Council the consent fee of £ 493 per annum before the due date.
- (c) undertake to comply with the Sheffield City Council Street Trading Consent Conditions;
- (d) enclose a current certificate of insurance in respect of the vehicle (if appropriate).
- (e) enclose a current M.O.T certificate for vehicle used (if appropriate).
- (f) enclose a current certificate of insurance for Public Liability, (the level of cover shall be a minimum of £1,000,000).
- (g) enclose evidence in writing that the vehicle meets the food safety standards
- (h) I declare that I have not been convicted of any offences since my last application to trade from this site.

7

Signed.....

M. Tudge

V. J. J. J.

Date.....

23/7/2012

### NOTES

Please read these notes before completing the application form.

- (a) If there is insufficient room on this form to fully answer the questions; or if you wish to make any further statement in support of your application, please do so on a separate sheet of paper attached to this form.
- (b) None of the information which you supply on (or with) this form will be treated as confidential except where it relates to convictions.
- (c) This form should be completed and returned to the

**The Licensing Service  
Block C, Staniforth Road Depot  
Staniforth Road  
Sheffield  
S9 3HD**

The Service is open from 9am to 5.00pm Monday to Friday  
Telephone (0114) 2037752

- (d) This form must be accompanied by:
  - Certificate of Insurance in respect of the vehicle;
  - Public Liability;
  - Appropriate Test Certificate; and
  - the fee indicated on the form.
- (e) The Council is not obliged to issue a consent to any person; you will be notified of the result of this application, as soon as possible.

This certificate has been issued according to the conditions and notes on the back of this certificate.

Vehicle & Operator Services Agency

**Note: If you have doubts as to whether this certificate is valid, please use the service described in note 3 overleaf to check.**

MOT test number                      Make                                      Odometer reading

Registration mark                      Model                                      Test class

Vehicle identification or chassis number                      Colour

Expiry date                              Issue date/time

Additional Information

Advisory Notice Issued

Test station number

**For all vehicles with more than 8 passenger seats**

Seat belt installation checked this test                      Number of seat belts fitted at time of installation check.                      Previous installation check date

Issuer's name in CAPITALS

Signature of Issuer



**Warning:** A test certificate is not evidence that the vehicle is in a satisfactory condition.

**Check carefully that the above details are correct.**

**Do not accept a certificate which has been altered.**

Affix sticker to inside of windscreen as a reminder

Reg Mark

Make

Test Station

MOT Expiry

Inspection Authority

Peel here

Caterers Liability (9)  
**Schedule of Insurance**  
**Arranged by Mobilers Insurance Services Limited**  
**Administered by Caterers Club Limited**  
**John Garth House, Engine Lane, Stourbridge DY9 7DF**  
**Tel: 0800 180 4175**

**Policy Number** SJ004220  
**Name and Address of Insured** M Judge T/As Hot Spot Catering  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

**Period of Insurance** 27/08/2011 to 26/08/2012

**Limits of Indemnity**

**Section 1 Employers Liability** £10,000,000 (any one occurrence or series of occurrences arising out of one cause)

**Section 2 Public Liability** £5,000,000 any one accident or series of accidents arising out of one event\*

**Section 3 Products Liability** £5,000,000 in the aggregate any one period of insurance\*

**Pollution and Contamination** £5,000,000 in the aggregate any one period of insurance\*  
\* increasing to £10,000,000 where stipulated under contract or regulatory requirement

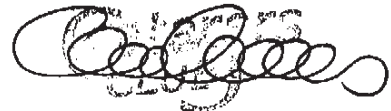
**Section 2 and 3 combined**

**Excess (Section 2/3)** £250.00 each and every property damage claim  
**Declared Occupation:** Mobile Catering / Mobile Trailer  
**Declared Employees:** 0-10  
**Declared Seating Capacity:** 1-20  
**Declared Turnover:** £30,000

**Premium (Including 6% Insurance Premium Tax)** £ 105.00  
**Administration Charge** £ 19.95  
**Total** £ 124.95

Underwritten by St Julians Insurance Company Limited,  
Authorised Insurers, registered in Malta (C-50869)

This Schedule of Insurance has been signed on behalf of the Company by  
and should be read together with the Liability Policy wording



Date of Issue: 26 August 2011

St Julians Insurance Company Limited is authorised and regulated by the Malta Financial Services Authority to carry on General Business (Class 13 – General Liability) in terms of the Insurance Business Act 1998 and subject to a limited regulation by the Financial Services Authority in respect of underwriting insurance business in the UK.

(U)

## CERTIFICATE OF EMPLOYERS' LIABILITY INSURANCE

Where required by Regulation 5 of the Employers' Liability (Compulsory Insurance) Regulations 1998 (the Regulations), one or more copies of this certificate must be displayed at each place of business at which the Insured employs persons covered by the policy. In addition, in accordance with Regulation 4 of the Regulations the Insured must, on expiry, keep this certificate, or a copy thereof, for a period of 40 years from the commencement date of this certificate.(ii)

Policy No: SJ004220  
Name of Insured (i): M Judge T/As Hot Spot Catering  
Date of Commencement of Insurance: 27/08/2011  
Date of Expiry of Insurance: 26/08/2012

We hereby certify that subject to paragraph 2:

1. the policy to which this certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland or to offshore installations in any waters outside the United Kingdom to which Employers' Liability (Compulsory Insurance) Act 1969 or any amending primary legislation applies.
2. the minimum amount of cover provided by this certificate is no less than £5,000,000

Signed on behalf of St Julians Insurance Company Limited  
Authorised Insurers, registered in Malta (C-50869)



Signature  
Gary Humphreys, Underwriting Director

- (i) Where the employer is a company to which regulation 3(2) of the Regulations applies, the certificate shall state in a prominent place, either that the policy covers the holding company and all its subsidiaries, or that the policy covers the holding company and all its subsidiaries except any specifically excluded by name, or that the policy covers the holding company and only named subsidiaries
- (ii) Although Regulation 4(4) has now been repealed, businesses should, as a matter of best practice, continue to retain certificates for 40 years after the commencement of cover.

St Julians Insurance Company Limited is authorised and regulated by the Malta Financial Services Authority to carry on General Business (Class 13 – General Liability) in terms of the Insurance Business Act 1998 and subject to a limited regulation by the Financial Services Authority in respect of underwriting insurance business in the UK.

the commencement date of this certificate.(ii)

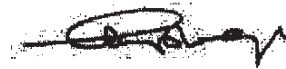
(11)

Policy No: SJ004220  
Name of Insured (i): M Judge T/As Hot Spot Catering  
Date of Commencement of Insurance: 27/08/2011  
Date of Expiry of Insurance: 26/08/2012

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Signed on behalf of St Julians Insurance Company Limited  
Authorised Insurers, registered in Malta (C-50869)



Signature  
Gary Humphreys, Underwriting Director

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**Certificate of Motor Insurance**

**Your Van**



Autonet Insurance Services Ltd (2LS399)  
 Nile Street  
 Burslem  
 Stoke-On-Trent  
 Staffordshire  
 ST6 2BA  
 WS/XS 60

THIS CERTIFICATE IS AN IMPORTANT DOCUMENT AND SHOULD BE KEPT IN A SAFE PLACE

Certificate number : 1138LS25386

1. Registration mark of vehicle : **CW03JHL**
2. Name of policyholder : **Mrs Tracey Judge**
3. Effective date of the commencement of insurance for the purposes of the Acts : **18:29 hrs on 02 Aug 2011**
4. Date of expiry of insurance : **2400 hrs on 01 Aug 2012**
5. Persons or classes of persons entitled to drive :  
 As defined below provided that the person driving holds a licence to drive the vehicle or has held and is not disqualified from holding or obtaining such a licence.

**The Policyholder**  
**Mr Martin Judge**

6. Limitations as to use :
  - Use for social, domestic and pleasure purposes.
  - Use for the Policyholder's Business.

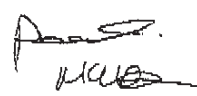
**EXCLUSIONS**

  - Use for Hiring
  - Use for racing, competitions, rallies or trials.

I hereby certify that the policy to which this certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Guernsey, the island of Jersey and the island of Alderney.

Aviva Insurance UK Limited - authorised Insurers.

**Note:**  
 Premium refund, if allowable, will date only from the return of this certificate.  
 For full details of the insurance cover refer to your policy.  
**Advice to third parties**  
 Nothing contained in this certificate affects your right as a third party to make a claim.

  
 Authorised Signatory  
 David McMillan  
 Chief Executive UK Insurance

**Call: Your insurance adviser if you have any questions about your insurance**



Chartered  
Institute of  
Environmental  
Health

# Foundation Certificate in Food Hygiene

*Martin G Judge*

has successfully completed a programme  
of training and an assessment which  
concluded the course

*M. Gamgin*  
Course Director

Date *31 July 2006*

Centre *B21279*

Certificate Number *5958790*

We recommend refresher  
training at least every 3 years.

*Graham Jukes*

Graham Jukes

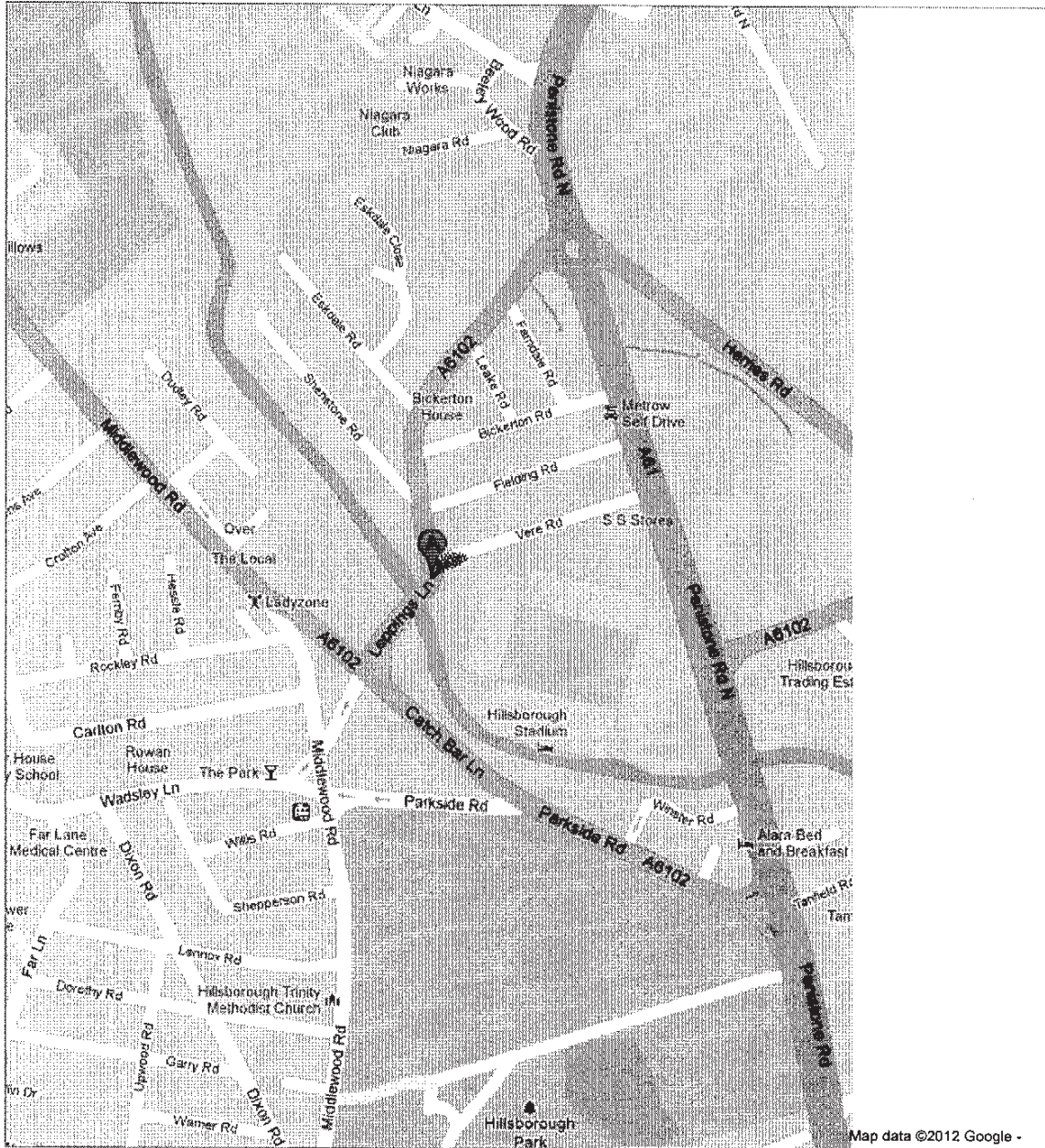
Chief Executive

Chartered Institute of  
Environmental Health



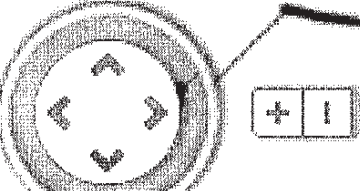
Google

To see all the details that are visible on the screen, use the Print link next to the map.



**APPENDIX 'B'**

105 Leppings Lane, Sheffield, England, United Kingdom  
Address is approximate



**APPENDIX 'C'**

**Stockdale Kathy (CEX)**

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**To:** Stockdale Kathy (CEX)

**Subject:** FW: Burger vans Leppings Lane.

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**From:** Neil.Mutch@southyorks.pnn.police.uk [mailto:Neil.Mutch@southyorks.pnn.police.uk]

**Sent:** Friday, August 03, 2012 03:49 PM

**To:** Udall Andrew

**Cc:** Football\_SWFC@southyorks.pnn.police.uk <Football\_SWFC@southyorks.pnn.police.uk>; Rachel.Barber@southyorks.pnn.police.uk <Rachel.Barber@southyorks.pnn.police.uk>; Sheffield.Liquor-Licensing@southyorks.pnn.police.uk <Sheffield.Liquor-Licensing@southyorks.pnn.police.uk>

**Subject:** Burger vans Leppings Lane.

Andy,

I have been asked to make some comment in relation to the siting of a burger van on Leppings Lane, adjacent to the area we call the "apron" during football fixtures at Hillsborough Stadium from a policing perspective.

To support the comments I am making here I can say I am both Initial Public Order Commander and Advanced Public Order Commander accredited through the National Policing Improvement Agency. This effectively means I am qualified to act as a Bronze and silver Commander at public events. In addition I am qualified in the NPIA Policing Events course and have attended to the Operation Planning Course for Police officers.

I have extensive experience in policing football in the City of Sheffield and have performed the bronze role both inside and outside Hillsborough stadium on many occasions in recent years.

The Apron at Leppings Lane has particular challenges in relation to the policing of football at Hillsborough. The geography relating to access and egress of supporters attending the fixtures means that the apron area and the Leppings Lane area immediately adjacent to the apron is a particular point of potential conflict between rival fans due to the home fans using this route to both the north and south stands and the away fans accessing the west stand of the stadium. These points are particularly notable at the times just before kick off and post final whistle when all fans tend to leave and mix in this area which forms a funnel as the supporters enter onto Leppings Lane.

In lower categories of fixtures this is a concern but as the threat of public order rises this area requires large numbers of uniform police officers to ensure that violence does not break out at this location. This is to such an extent that CBRN barriers were deployed in this area last season to assist keeping the rival factions apart at some fixtures. With the promotion of the club we anticipate there will be a higher likelihood of threat this season than last season.

The issue is compounded due to the fact the only viable place to put the away fans coaches is on Leppings Lane opposite the Apron which also require higher levels of policing as the threat from the fixture rises.

Our primary tactic at this area post match is to try maintain the peace where the fans are highly concentrated at the exit to the apron through the deployment of uniform police officers. This is with the intention of allowing all fans to move away from the area so that they are less likely to come into contact and conflict, to load the away fans as quickly as possible and remove the coaches from the Leppings Lane area. As the threat lowers on Leppings Lane we can then redeploy police resources to other potential hotspots such as the tramstops and Hillsborough Corner for example.

The presence of a burger van on Leppings Lane near to the Apron has the potential to frustrate these tactics in several ways:

Firstly it limits the space available for fans to move away from the area and I would not want the exit of the apron to be narrower in any way.

Secondly the presence of a burger van will naturally attract people who want to buy burgers thus creating a large grouping of fans who whilst may be of low threat create a blockage on the road whilst impedes free flow and restricts some police deployments.

Thirdly it slows down the loading of the away coaches as people wait to buy and eat burgers etc before they board the coaches which means we would have to police that area longer than necessary in some instances.

In light of the above issues it would be my preference if any burger van , or other service that delayed people leaving this area, was further away from the point where the apron meets Leppings Lane. In some ways this would assist by giving some people an incentive to move away from the area quicker.

In making these comments I am aware that at many fixtures I have policed there has been a burger van in this area and often there have been no issues, however given a preference particularly with the new season approaching in the Championship division this would be my preference from a policing perspective.

Neil

cc SWFC planning  
Sheffield licensing  
Supt Barber for info

Inspector Neil Mutch  
Operational Planning Unit  
Ops Complex  
Europa Link  
Sheffield  
S9 1XX  
mob. 07917210834  
follow me @SYPIInspMutch  
ext. 01142964504  
int. 714504  
Airwave 4230

Please note that any e-mail sent to my address that does not contain the RESTRICTED in the header field will be forwarded to my remote device, which is not accredited to handle any protectively marked material.

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Internet communications are not secure and therefore South Yorkshire Police cannot accept responsibility for any changes made to this message after it was sent. This e-mail and any attachments may be confidential. They may contain privileged information and are intended for the intended recipient, if you are not the intended recipient please notify us immediately and delete the message and any attachments from your computer. Do not disclose, distribute, or retain this e-mail or any part of it. In the case of a privately generated e-mail, the opinion expressed may not be the opinion of the South Yorkshire Police We believe but do not warrant that this e- mail and any attachments are virus free. You must therefore take full responsibility for virus checking. South Yorkshire Police reserves the right to monitor all e-mail communications through their networks



**APPENDIX 'D'**

**Stockdale Kathy (CEX)**

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**From:** Lonnia Stephen (CEX)  
**Sent:** 07 August 2012 08:49  
**To:** Stockdale Kathy (CEX)  
**Subject:** FW: Street Trading Consent

Steve,

I understand that a Street Trading Consent application meeting is taking place on 16<sup>th</sup> August 2012 in a committee room at the Town Hall.

As you are aware this matter was a discussion item at the last SAG meeting on 13<sup>th</sup> July, and both the club and SYP raised concerns for public safety on match days regarding the site for this unit.

During last season the club installed additional CCTV cameras on the Wet Stand to provide better coverage of the Leppings Lane apron and views down Leppings Lane where visiting supporters coaches are parked on match days.

However, we have established that with this unit in place camera views are obscured which may interfere with the police and club match day safety operation.

Further, with the promotion to the Championship we are anticipating much larger visiting supporters groups with, in some cases, a likelihood of disorder in this area and we feel that the unit in this pitch will create problems for the stewarding and policing of the area.

I would therefore raise an objection to this unit in this position.

Regards

John Rutherford

**Stadium Operations Manager**

Sheffield Wednesday FC  
Tel: +44 (0) 871 900 9720  
Mobile: +44 (0) 7810 184386  
Fax: +44 (0) 114 221 2122  
Email : [john.rutherford@swfc.co.uk](mailto:john.rutherford@swfc.co.uk)  
<http://www.swfc.co.uk>  
<http://shop.sheffieldwednesday.co.uk/>

Information from ESET NOD32 Antivirus, version of virus signature database 7352 (20120803)

The message was checked by ESET NOD32 Antivirus.

<http://www.eset.com>

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**APPENDIX 'E'**

**SHEFFIELD CITY COUNCIL**

**LOCAL GOVERNMENT MISCELLANEOUS PROVISIONS ACT 1982**  
**Street Trading – Sheffield Wednesday Football Club – Leppings Lane**

**IMPORTANT: NOTIFICATION OF A COMMITTEE HEARING**

To: Mr and Mrs Judge  
[Redacted]  
[Redacted]  
[Redacted]  
[Redacted]

**LEGISLATION:** Local Government (Miscellaneous Provisions) Act 1982

**LICENCE TYPE:** Street Trading Consent

I refer to the above and your application for the renewal of your street trading consent.

This matter has been referred to the Licensing Committee of Sheffield City Council for determination. Full details will be provided in the report to the Committee which will be sent to you in due course. The Licensing Committee has the authority to decide what action to take in relation to each application.

**The committee has indicated that it expects applicants to attend the meeting.**

The meeting will take place on **Thursday, 16<sup>th</sup> August, 2012**, in a Committee Room of the Town Hall, Sheffield (Pinstone Street entrance) and you are invited to attend at **10:00 am**.

**PLEASE NOTE:**

I would be grateful if you could confirm that you will be attending the meeting by telephoning the Licensing Service on 0114 2037752.

*Steve Lonnia*

Date: 30<sup>th</sup> July, 2012

.....  
Steve Lonnia  
Chief Licensing Officer  
Head of Licensing

**IMPORTANT: A DECISION IS LIKELY TO BE MADE ON THIS ISSUE WHETHER YOU MAKE REPRESENTATION OR NOT.**

Licensing Service, Business Strategy and Regulation, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD  
Telephone 0114 2037752

**The Licensing Service is open from 9.00am to 5.00pm, Monday to Friday**

**SHEFFIELD CITY COUNCIL**

**LOCAL GOVERNMENT MISCELLANEOUS PROVISIONS ACT 1982**  
**Street Trading – Sheffield Wednesday Football Club – Leppings Lane**

**IMPORTANT: NOTIFICATION OF A COMMITTEE HEARING**

To: Inspector Neil Mutch, South Yorkshire Police

**LEGISLATION:** Local Government (Miscellaneous Provisions) Act 1982

**LICENCE TYPE:** Street Trading Consent

I refer to the above and the application for the renewal of the street trading consent to which you have made an objection to.

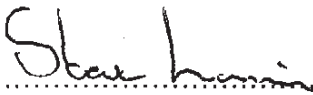
This matter has been referred to the Licensing Committee of Sheffield City Council for determination. Full details will be provided in the report to the Committee which will be sent to you in due course. The Licensing Committee has the authority to decide what action to take in relation to each application.

**The committee has indicated that it expects applicants and interested parties to attend the meeting.**

The meeting will take place on **Thursday, 16<sup>th</sup> August, 2012**, in a Committee Room of the Town Hall, Sheffield (Pinstone Street entrance) and you are invited to attend at **10:00 am**.

**PLEASE NOTE:**

I would be grateful if you could confirm that you will be attending the meeting by telephoning the Licensing Service on 0114 2037752.

  
.....  
Steve Lonnia  
Chief Licensing Officer  
Head of Licensing

Date: 7<sup>th</sup> August, 2012

**IMPORTANT: A DECISION IS LIKELY TO BE MADE ON THIS ISSUE WHETHER YOU MAKE REPRESENTATION OR NOT.**

Licensing Service, Business Strategy and Regulation, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD  
Telephone 0114 2037752

**The Licensing Service is open from 9.00am to 5.00pm, Monday to Friday**

**SHEFFIELD CITY COUNCIL**

**LOCAL GOVERNMENT MISCELLANEOUS PROVISIONS ACT 1982**  
**Street Trading – Sheffield Wednesday Football Club – Leppings Lane**

**IMPORTANT: NOTIFICATION OF A COMMITTEE HEARING**

To: John Rutherford, Stadium Operations Manager, Sheffield Wednesday F.C.

**LEGISLATION: Local Government (Miscellaneous Provisions) Act 1982**

**LICENCE TYPE: Street Trading Consent**

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Date: 7<sup>th</sup> August, 2012

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# SHEFFIELD CITY COUNCIL

**LOCAL GOVERNMENT MISCELLANEOUS PROVISIONS ACT 1982**  
**Street Trading – Sheffield Wednesday Football Club – Leppings Lane**

## **IMPORTANT: NOTIFICATION OF A COMMITTEE HEARING**

To: Mark Kempton / Emma Lee

**LEGISLATION:** Local Government (Miscellaneous Provisions) Act 1982

**LICENCE TYPE:** Street Trading Consent

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**PLEASE NOTE:**

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Date: 30<sup>th</sup> July, 2012

.....  
Steve Lonnia  
Chief Licensing Officer  
Head of Licensing

**IMPORTANT: A DECISION IS LIKELY TO BE MADE ON THIS ISSUE WHETHER YOU MAKE REPRESENTATION OR NOT.**

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**APPENDIX 'F'**



## STREET TRADING CONSENT APPLICATION

### SUB-COMMITTEE HEARING PROCEDURE

This procedure has been drawn up to assist those parties attending Street Trading Consent Committee hearings.

1. The Chair of the Licensing Committee will introduce the Committee and ask officers to introduce themselves.
2. The Chair will ask the applicants and interested parties to formally introduce themselves.
3. The Solicitor to the Committee will outline the procedure to be followed at the hearing.
4. Hearing Procedure:-
  - (a) The Licensing Officer will introduce the report.
  - (b) Questions concerning the report can be asked both by Members and the applicant.
  - (c) The applicant/consent holder (or his/her nominated representative) will then be asked to:-
    - (i) detail the application;
    - (ii) provide clarification on the application and respond to the representations made.
  - (d) The Chair of the Licensing Committee will invite Members of the Sub-Committee and all other parties present to put any relevant questions to the applicant and/or his/her representative.
  - (e) Consultees / interested parties will be invited to present their representations or elect a spokesperson (which may be a Councillor) to speak on their behalf. New representations must not be raised.
  - (f) The Chair of the Licensing Committee will invite Members of the Sub-Committee and all other parties present to put any relevant questions to the consultees / interested parties.
  - (g) The consultees / interested parties will be invited to sum up. A maximum of 5 minutes will be allowed.
  - (h) The applicant will be invited to sum up. A maximum of 5 minutes will be allowed.
  - (i) The Licensing Officer will then detail the options.
  - (j) There will then be a private session for Members to take legal advice and consider the application.
  - (k) Once a decision has been reached, all parties will be invited to return. The Sub-Committee's decision and reasons will be announced by the Chair.
  - (l) The Sub-Committee's decision will be confirmed in writing to the applicant and those parties who made representations.

- NB:
- 1) At any time in the Licensing Process Members of the Committee may request legal advice from the Solicitor to the Committee. This advice may be given in open session or in private.
  - 2) The Committee Hearing will be held in public unless and in accordance with the Regulations the Committee determine that the public should be excluded.

**There is no right of appeal against the Council's decision to refuse to grant or revoke a Street Trading Consent.**

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